

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
June 16, 2017**

Present: Robert W. McKinney, Acting President
J. David Brinson
Allen J. Bacque
John Cardone, Jr.
Richard J. LeBlanc
Knox H. Tumlin
Paul H. Spaht, Board Attorney
Katherine E. Hillegas, Executive Director

Guests: William Aldridge

The meeting was called to order by McKinney who reviewed the agenda.

March 3, 2017 Minutes

Motion: Cardone/Tumlin: To approve the minutes from the March 3, 2017 meeting as written. **Passed 6-0.**

Military Application

The Board welcomed Mr. William Aldridge who submitted an application for licensure based on his military experience under Board Rule §1109 (Military Trained Architects and Architect Spouses of Military Personnel). He described his education, IDP, and work experience in engineering and architecture before, during, and after his military service; reviewed a number of written documents he had previously submitted to the board, including his honorable discharge from the military; and explained his request for licensure. After Mr. Aldridge answered questions concerning his request for licensure and left the meeting, the board discussed his request, focusing upon whether, while in active United States military service, Mr. Aldridge had practiced architecture at a level that was substantially equivalent to or exceeded the education, examination, and training requirements of R.S. 37:146 and Rule § 1109.

Motion: Tumlin/LeBlanc: To grant Aldridge's request for licensure under Board Rule § 1109. **3-3. The motion failed.**

After lunch and further discussion, another motion was made.

Motion: Bacque/Tumlin: To reconsider the motion to grant Aldridge's request for licensure under Board Rule § 1109. **Passed. 6-0.**

Motion: Bacque/Tumlin: To grant Aldridge's request for licensure under Board Rule § 1109. No votes in favor; five votes opposed. **0-5. The motion failed.**

Hillegas will notify Aldridge that his request for licensure under Board Rule §1109 was denied.

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Approval of Continuing Education Programs

The board reviewed and discussed Peter Waring's requests for pre-approval of the Tree School for continuing education credit. Hillegas will notify Waring that this year's 17th Annual Tree School, which just occurred, was approved. Going forward, approval for this continuing education program must be applied for annually, unless AIA approval is obtained.

AXP Report

Hillegas reported that no applications had been received for the State Licensing Advisor vacancy. The board discussed how it might obtain the best possible person to fill this vacancy and decided that a background in academia would not be a strict requirement. An energetic and interested person who had recently completed AXP would be considered. Hillegas also briefly mentioned several possibilities for improving the program.

Architecture Education and Research Fund

The board discussed the current draft of a proposed rule, including particularly a deadline for submitting proposals to the board and naming the grants "Teeny Simmons grants," or something similar. To allow sufficient time for the study of proposals, the board determined that proposals must be submitted no later than April 1 preceding the fiscal year for which a grant was being sought.

Motion: Tumlin/Brinson: To publish, with any necessary tweaks, a Notice of Intent concerning the Architecture Education and Research Fund in the August 2017 issue of the Louisiana Register, so that same might be adopted at the December 2017 board meeting. **Passed 6-0.**

Enforcement

Holt reported that Tumlin would chair the meetings of the CRC during the remainder of 2017, and such meetings would continue to be held in executive session. Holt then presented the recommendations of the CRC to close the following cases: 2016-06 Professional Design Group; 2016-07 Elbert & Brazelton; 2016-08 ML Designs NOLA, LLC; 2016-09 Charles Oliver; 2017-02 Bavido Architecture, LLC; 2017-03 EDG; and 2017-04 Guillory/Alexander, explaining the reasons for the recommendations in each case.

Motion: Bacque/Cardone: To accept the recommendations of the CRC and close each of the above cases. **Passed 3-0.** (The three members of the CRC abstained).

Conditional Renewals

Hillegas presented five applications for renewal of firm Certificates of Authority in which the applicants indicated disciplinary or investigatory actions brought against them by another board. She noted that the CRC had reviewed each of these and fully supported the granting of the Certificates of Authority.

Motion: Bacque/Cardone: To approve the renewal applications for a Certificate of Authority for Architectural Group International, P.S.C.; Planworx Architecture, P.A.; Tricarico Architecture and Design, P.C., and McClaren, Wilson & Lawrie. **Passed 6-0.**

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Kimberly Nunez

Motion: Tumlin/Cardone: To consider this new matter which was not on the agenda. **Passed 6-0.**

Hillegas presented a letter from Kimberly Nunez whose architectural license has been inactive since 12/31/08. Ms. Nunez is requesting a financial/medical hardship based upon her suffering from breast cancer which necessitated multiple surgeries, and a lengthy period of unemployment due to personal family issues involving the mental health of her daughter. Since becoming employed as an "architect" in late November of 2016, she has completed 6.5 CEU to date.

Motion: Tumlin/Cardone: To advise Nunez that to obtain reinstatement of her license she must complete 24 continuing education hours. **Passed 6-0.**

LAPELS Meeting

McKinney reported on a joint meeting of the board and LAPELS with the Fire Marshall's Office (FMO) and, in particular, the issue of the FMO release of architectural plans to LSBAE and LAPELS. The FMO is concerned that drawings submitted to it for code review are copyrighted documents, and the FMO may thus be prohibited from releasing same to LSBAE and LAPELS. The FMO is presently studying this issue, and no final decision has been made. Further discussions are expected.

Executive Director's Report

Hillegas reviewed a written report summarizing the status of firm registrations and reported that firm renewals are down. Hillegas also provided an update on office activities including that the board has now obtained the names of architects for all five Louisiana Architects Selection Board (LASB) districts, that Debbie Thornton has been hired on a part time basis to fill the vacancy caused by the departure of Holly Mooberry, that SB 205 (which would require that all disciplinary matters be referred to the division of administration law for a disciplinary adjudication by an administrative law judge) was not enacted, that she is in the process of renewing the lease with Rotary and in that connection discussing leasehold improvements as part of the renewal package, and that she has had a one on one meeting with Cardone and would like similar meetings with the other board members.

The board observed that the amount of credit card fees paid by the board in connection with the registrations of architects and architectural firms are significant and asked that the staff determine whether it would be possible to collect such from the applicants.

NCARB

McKinney reviewed the AIA Intern Title Position Statement and the previously expressed position of the board on this issue. He advised that our law is clear, and no further action by the board is presently needed.

Hillegas reported that she is in discussions with NCARB related to the development of a licensing database which would be developed for use by state boards.

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Motion: Cardone/Bacque: To designate Blich as the board's voting delegate at the NCARB annual meeting to be held June 2017. **Passed 6-0.**

2017 Meeting Dates

Hillegas is seeking to schedule a Special Blue Sky board meeting on September 7, 2017, in Point Clear, AL, which will require that board members arrive on Wednesday, September 6. The next regular board meeting is now scheduled for September 29, and the December meeting is scheduled for December 8.

Tentative 2018 meeting dates are: February 7 (Wednesday), April 11 (Wednesday), and June 13 (Wednesday).

Holt Consultants, LLC Application

Motion: Tumlin/Bacque: To consider the Holt Consultants, LLC application for registration in executive session. **Passed 6-0.**

Motion: Tumlin/Bacque: To come out of executive session and discuss the board's concerns with Holt. **Passed 6-0.**

Holt explained the practice of his firm and answered questions from board members.

Motion: Brinson/Tumlin: To register Holt Consultants, LLC and allow Holt an opportunity to submit further information concerning the services provided by Holt Consultants, LLC. **Passed 6-0.**

May 2017 Financial Statement and FY 17- 18 budget

Hillegas reviewed a budget report for May of 2017 and the FY 2017-2018 projected budget, explaining the assumptions therein and mentioning a minor amendment to the budget concerning the cost of audit services.

Motion: Bacque/Brinson: To adopt the FY 2017-2018 projected budget, as amended. **Passed 6-0.**

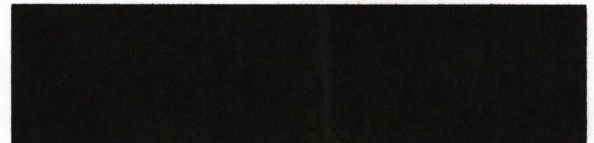
There being no further business.

Motion: Bacque/Tumlin: To adjourn. **Passed. 6-0.**

Respectfully submitted,



Ronald B. Blich
President



Robert McKinney
Secretary

LSBAE
Initial In-State Registrations
February 27 - June 10, 2012

FNAME	EMAIL	REGIS_DATE
John Dauer	jmiddendauer@gmail.com	27-Feb-17
Sarah Freeland Simonson	simonson.sarah@gmail.com	17-Mar-17
Matthew DeCotiis	decotiism@gmail.com	31-Mar-17
Malcolm J. LeBlanc III	mldesignsnola1@gmail.com	31-Mar-17
Michael C. Miller	michaelm@crumpwilsonarchitects.com	31-Mar-17
Ronald Kwaske	rjk@kwaske.com	04-Apr-17
Natasha Padua	npadua13@gmail.com	05-Apr-17
Grant M. Waggenspack	grant.waggenspack@gmail.com	07-Apr-17
Heather Burton	burtonhmc@gmail.com	19-Apr-17
Lindsay Butler	lindsay@butler.do	25-Apr-17
Evan Kyle Dowden	LATech71006@yahoo.com	09-May-17
Alexandra Beatrix Shabouk	abshabouk@gmail.com	09-May-17
Steven Andrew Thesman	steven.thesman@gmail.com	09-May-17
James Bryant Thomas III	jbt8199@gmail.com	09-May-17
Shea Michael Trahan	shea.trahan@gmail.com	11-May-17
Bradley Michael Paczak	bmpaczak@yahoo.com	23-May-17
Robert Michael Brooks, Jr	mbrooks@latech.edu	05-Jun-17
Daniel David Shaffer	dshaffer@tipton-associates.com	06-Jun-17
Paulo Purnell Perkins	pauloperkins@gmail.com	08-Jun-17

LSBAE
Reciprocal Licenses Issued
February 27 - June 9, 2017

FNAME	STATE	EMAIL	REGIS_DATE
Anthony Ames	GA	aaarch@mindspring.com	27-Feb-17
Barry Byrd	TN	bbyrd@barrybyrdarchitecture.com	27-Feb-17
Thomas R. McConnell	TN	tmccconnell@pickeringfirm.com	01-Mar-17
Maria T. Moral	FL	mmoral@miamicurtainwall.com	03-Mar-17
Guillermo E. Saavedra	FL	gsaavedra@miamicurtainwall.com	03-Mar-17
Christopher A. Sgarzi	MA	csgarzi@sasaki.com	08-Mar-17
Keith M. Spina	FL	keith@gliddenspina.com	13-Mar-17
Aaron William Stong	IL	aaron.stone@allieddesignaes.com	14-Mar-17
Scott Becker	IL	becker@phdinc.com	21-Mar-17
Andrew Ciarniello	NY	aciarniello@c3architecture.com	21-Mar-17
Jonathan R. Kanda	CA	JKANDA@COARCHITECTS.COM	21-Mar-17
John W. Lister	PA	jlist@listerarch.com	21-Mar-17
Vince Cammalleri	MA	vcammalleri@sgh.com	31-Mar-17
Paul Greco	MO	paul.greco@ddcmail.com	31-Mar-17
Aran A. McCarthy	PA	amccarthy@franciscauffman.com	31-Mar-17
R. Geoffrey Spaete	TX	gspace@harrison.hn	31-Mar-17
Yungwon Suh	GA	NONE	31-Mar-17
Michael Turner	OK	michael@designbuildevolutions.com	31-Mar-17
Joseph Winger	UT	tj@babcockdesign.com	31-Mar-17
Kelly Kerns	MO	KELLY.KERNS@POPULOUS.COM	04-Apr-17
Alan L. Renzi	OH	ARENZI@RLBA.COM	04-Apr-17
Andrew Garst	CO	dgarst@boulderassociates.com	07-Apr-17
Jeffery Jerrels	MD	jeffery.jerrels@mbakerintl.com	07-Apr-17
Seth A. Cavin	OK	sac@spur-design.com	10-Apr-17
Lori A. Top	KS	ltop@burnsmcd.com	10-Apr-17
Philip Walz	CO	pwalz@twcinc.com	10-Apr-17
Stanley Ramaker	WI	s.ramaker@madesigninc.net	12-Apr-17
Douglas R. Bissell	TX	dbissell@d2-architecture.com	18-Apr-17
John W. Franz	TX	jfranz@franzarchitects.com	18-Apr-17
Pamela D. Scott	MO	pam@sportsplanstudio.com	18-Apr-17
Tyler W. Broome	GA	broomtw@gmail.com	20-Apr-17
Laura Edwards	NY	LEChristovich@gmail.com	20-Apr-17
Javier R. Barerra	FL	javier@deformastudio.com	25-Apr-17
Jason Shepard	GA	jshepard@dwelldesignstudio.com	25-Apr-17
Benedetto Catarinichia	NJ	benc@zacsint.com	26-Apr-17
Henry Thomas O'Hara Jr	NY	tom@hto-architect.com	28-Apr-17
Wyckliff A. Knox III	VA	knox@vmdo.com	03-May-17
Eric David Milberger	AL	eric@m2architects.com	08-May-17
Victor R. Kurtz III	KS	vrk3@att.net	09-May-17
Ryan David Rosche	TX	ryan.rosche@brrarch.com	09-May-17
John Brent Hughes	TN	brent_hughes@gspnet.com	15-May-17
J. Christopher Martin	MA	cmartin@wilsonarch.com	16-May-17
Nicholas Robert Reibel	NY	nfeihel@gmail.com	17-May-17

LSBAE
Reciprocal Licenses Issued
February 27 - June 9, 2017

Scott L. Lasky	FL	scott@laskyarchitect.com	18-May-17
Patrick K. Magill	TX	pmagill@magillassoc.com	19-May-17
Regina Thompson	TN	rthompson@visioneeringstudios.com	19-May-17
George A. Ewart	TN	gewart@georgeewart.com	22-May-17
Brian D. Tempas	MN	btempas@cunningham.com	22-May-17
Steven Lee Vetter	MO	stevenvetter@hotmail.com	22-May-17
David Hess	MO	dhess@brpae.com	23-May-17
Chadwick S. Roberson	NC	croberson@clarknexsen.com	24-May-17
Michael Gilroy	NY	mike@gilroyarchitects.com	31-May-17
Paul W. Deppe	CA	deppe@adnarch.com	01-Jun-17
Walter Jennings	AR	walter@mauricejennings.com	02-Jun-17
Donald Zachary Schweter	NY	zschweter@gmail.com	02-Jun-17
Hector J. Martinez	SC	hector.martinez@fluor.com	06-Jun-17
Jeffrey A. Hatcher	AR	JAH-Architect@cox.net	07-Jun-17
Jeffrey R. Hill	TX	jhill@gabionarchitecture.com	07-Jun-17
J. Michael Woollen	NC	woollenm@odell.com	09-Jun-17